



# CITY OF KINGSPORT FIRE DEPARTMENT



**CRAIG DYE, CHIEF**

130 Island Street  
Kingsport, TN 37660  
Office 423 / 229-9444  
Fax 423 / 224-2528

April 5, 2012

Terry W. Cunningham  
Executive Director  
Kingsport Housing and Redevelopment Authority  
906 E. Sevier Avenue  
P.O. Box 44  
Kingsport, TN 37662

Dear Mr. Cunningham:

On behalf of the Kingsport Fire Department (KFD), I am pleased to submit this firm commitment letter in support of the Kingsport Housing and Redevelopment Authority's Choice Neighborhoods Planning Grant application being submitted to the U.S. Department of Housing and Urban Development.

The KFD commits to providing \$1,750 or more in-kind resources to the planning effort for Robert E. Lee Apartments development and the Midtown Neighborhood. The following in-kind services will be provided over the two year grant period;

- As part of the Transformation Plan, the KFD commits to develop a fire and life safety plan for the Lee and Midtown neighborhoods and participate in the fire and life safety education of the children and elderly in the community.
- The KFD commits to designate a department representative(s) to serve on the Choice Neighborhood Initiative Stakeholders Planning Committee and / or Focus Groups.

The Choice Neighborhoods Planning program is intended to forge broad-based partnerships to transform neighborhoods and create viable communities. We are excited to have this opportunity to be a part of that partnership and strongly support your 2012 Planning Grant application. We are committed to participating in the planning and implementation process and look forward to the same. We applaud your leadership and remain committed to collaborating with the Kingsport Housing and Redevelopment Authority to planning programs and services that promote and encourage health and safety.

Sincerely,

Chief Craig Dye  
Kingsport Fire Department

Attachment

**Attachment to Letter of Support**

**IN-KIND DONATION FOR 2011 CHOICE NEIGHBORHOOD PLANNING GRANT**

Staff salary estimate to develop Fire Safety Plan and Planning Committee Participation. ( at least 3 hours monthly x 24 months x 21.50 per hour x 2 staff members)	\$ 1,750
Supplies	\$0.00
Staff Travel	\$ 50.00
Administrative Salary Estimate (\$total above x 5%)	\$100.00
Administrative supplies (copy service, postage, paper, computer usage, etc)	\$50
Consulting	\$ _____
Meeting Space	\$ _____
Other material/financial donation (describe)	\$ _____
<b>TOTAL</b>	<b>\$ 1950.00</b>

